### Agenda

**Woodburn School District**

**1390 Meridian Drive**

**August 7, 2019, 6:30-8:30 pm**

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Notes:</th>
<th>Presenter</th>
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</thead>
<tbody>
<tr>
<td>6:30-6:40</td>
<td>Welcome and Introductions</td>
<td></td>
<td>Committee Chair</td>
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<tr>
<td>6:40-6:45</td>
<td>Approval of Meeting Minutes</td>
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<td>Committee Chair</td>
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<tr>
<td>6:45-6:50</td>
<td>Public Input</td>
<td>Please fill out: Public Input Request form</td>
<td>Committee Chair</td>
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<tr>
<td>6:50-7:30</td>
<td>CTE Project Presentation</td>
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<td>Ivan Leigh and OH Planning</td>
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<tr>
<td>7:30-8:15</td>
<td>Bond Project Updates</td>
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<td>JJ Henri Co., Inc. and BLRB</td>
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<tr>
<td>8:15-8:25</td>
<td>Bond Program Budget Adjustment &amp; Cost Data Report</td>
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<td>JJ Henri and Sarah</td>
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<tr>
<td>8:25-8:30</td>
<td>Announcements/Good of the Order</td>
<td>![bullet] Schedule future meetings</td>
<td>Committee Chair</td>
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**Future Meeting Dates:**
**6:29 PM MEETING CALLED TO ORDER**

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>6:30-6:35</td>
<td>Welcome</td>
<td></td>
<td>Committee Chair &amp; Chuck</td>
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<tr>
<td>6:35-6:40</td>
<td>Approval of Meeting Minutes</td>
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<td>Committee Chair</td>
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<td>-December 5, 2018</td>
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<td></td>
<td>Linda Reeves moved to approve minutes as</td>
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<td>presented. Pat Hyatt seconded the motion.</td>
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<td>The motion passed.</td>
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<td>6:40-6:50</td>
<td>Public Input</td>
<td>Please fill out: Public Input Request form</td>
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<td>6:50-7:00</td>
<td>Bond Project Updates</td>
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<td>JJ Henri Co., Inc.</td>
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<td></td>
<td>Nellie, Lincoln and Heritage- design</td>
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<td></td>
<td>development</td>
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<td></td>
<td>Heritage is</td>
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<td>7:00-7:45</td>
<td><strong>Project Cost and Schedule Updates</strong></td>
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<td>JJ Henri Co., Inc.</td>
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<td>- French Prairie MS</td>
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<td></td>
<td>- Potential Project Impacts</td>
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<td></td>
<td>Asbestos abatement has begun. Demo has</td>
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<td>begun to old district office. In the</td>
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<td>summer other abatement will begin.</td>
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<td>- Nellie Muir ES</td>
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<td>- Potential Project Impacts</td>
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<td>Roof replacement project to start June</td>
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<td>2019. Mechanical-</td>
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<td>Submitting to conditional use to planning.</td>
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<td>- Valor MS</td>
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<td>- Potential Project Impacts</td>
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<td>Valor don’t need conditional use,</td>
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<td>submitted for building permit. Waiting</td>
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<td>for building officials feedback. Valor bid</td>
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going to close. 21 substitute Extended bids to May 14th. Valor in to permit
  • Heritage ES
  • Potential Project Impacts
Conditional use in planning department. Responding to comments.
  • Lincoln ES
  • Potential Project Impacts
Reviewing cost estimate with design team.

FPMS: Library and Classroom Reno Project bid came in under estimate for renovation. No potential project impacts. Current library will be renovated into 2 classrooms and a new library will be in the old district office space. Project was reduced because of budget. Not all exterior windows will be replaced.

Nellie Muir: Approved budget over 16M Design estimate over 19M
Potential project impacts- Hayes St, Fire access Rd for Smith Creek.

Upgrading existing road to meet fire access road. In the process of leaving existing 12 ft road. As long as the Can the existing road hold a load of the fire truck. The 19M budget includes a 24 ft road. Numbers should be back early next week. Everything we have

$150,000 for a 24ft rd. City response should be received Dave- I don’t want to miss another construction season. Expected

2 weeks behind based on cost estimate.

There was float time built in. The close we get the go or no go. Get an answer before we move forward.

When we first started talking with Stanford they mentioned to build the road first.
We wasted a lot of money with this building [Success] because of delays.

Notice will be sent to committee when the City has .

Valor MS:
Out to bid for construction.
Potential project impacts: deep foundations, landscape, storm water management, possible traffic impact.
Heritage/Valor campus-
Built on a flood plain.
40 ft foundation- big impact
Approved 21 substitutions.
Valor expansion- 6 classrooms includes 4 science, 2 extended- open space that can be closed in the future. Included remodel of existing library for visibility.

Heritage: over budget in design estimate. Need to get it down to 3.2 design estimate. 4.6 is total budge for school. Bond work budget is 3.8 which is high.
Potential project impacts- fire access road to annex, existing annex building electrical is 95% at it’s capacity. Increase electrical to support the additions. Existing building structural upgrades- because of media remodel. Fire alarm- voice annunciator- fire marshal said to keep strobe. Symplex system was upgraded 18 months ago because it failed. Landscaping upgrades will be needed. $150K worth of trees.
Approval for a nonconforming- for the trees

At Washington there was no variance. Collaborative solution so we don’t have trees planted in our soccer fields. Approving nonconforming condition.

Heritage expansion- adding 4 classrooms, renovating media room, secure vestibule

City requesting to consider a pathway from the neighborhood to their park. Add a crosswalk to extended through the middle of the parking lot.
Lincoln:
Approved budget
Estimate:

Project impacts: Landscaping, Boones Ferry Rd upgrades Hwy 214.

Adding: 2 story classroom addition. Renovation to stall lounge, secure vestibule,

Overall goal- projects completed by Summer of 2020

We didn’t build the additional space to sit empty.

The HS programs are going to substantially shift will not require full capacity daily.

Measure 98- 1.4 M targeted at HS per year.

HS- fire sprinklers,

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<td>Bond Program Budget Adjustment &amp; Cost Data Report</td>
<td>JJ Henri, Chuck and Sarah</td>
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<td></td>
<td>Remaining bonds have been sold. 20K premium after fees.</td>
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<td>Safety features: Lincoln/FP- infrastructure installed. Nellie, Washington, Success- online (access controls)</td>
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<td>HS will be last project- upgraded a few components.</td>
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<td>At Washington- main building to the classroom building? Gated and fencing and locked. The only thing missing is the secure vestibule. Hopefully starting this summer.</td>
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</table>
8:25-8:30 | Announcements/Good of the Order
- Schedule future meetings
Project CTE project has begun. Various projects have begun. 13M
Major Maint (GF)-
Seismic grants-
Board advanced to athletic program to get the track and field started
Bridges remodel.
CTE HS- separate fund

Board will need to consider the Charter and possibly add oversight to this committee.
CTE expansion project.

8:05 pm

Future Meeting Dates:
August 7, 2019
WOODBURN HIGH SCHOOL
CTE ADDITION & CLASSROOM ADDITION

WOODBURN SCHOOL DISTRICT
Agenda

1. Introduction

2. Schedule & Process

3. Animations

4. Key Elements

5. Next Steps
Introduction – Project Team

Sam
Juan Carlos
Deb
Colin
Caitlin
Introduction – Project Design Team
Introduction – Stakeholder Engagement
Introduction – WSD + Architect + CMGC
Introduction – Classroom Layout Survey

CLASSROOM PREFERENCE
Image #1 was preferred.

Note: active learning layouts, daylight, collaboration.
Introduction – Gender Neutral Restroom Survey

GENDER NEUTRAL RESTROOMS
About 49% of stakeholders strongly agree/support the use of gender neutral restrooms; about 31% support; and 20% are neutral on the option. Gender neutral restrooms will be provided in the addition. Conversion of existing restrooms is also a priority of the District.
Introduction – Science Lab Survey

LAB/SCIENCE ROOM VISIONING
Image #1, #4, #3 were the top 3 choices with #1 having the most votes.
Note: All spaces are potential for ‘maker spaces’
Introduction – Classroom Survey

CLASSROOM VISIONING
Image #5, #3, #2 were the top 3 choices with #5 having the most votes.

Note: daylight and spaces for collaboration.
Introduction – Staff Lounge Survey

TEACHER SPACE VISIONING
Image #5, #4, #1 were the top 3 choices with #5 having the most votes.
Note: Staff need access to daylight and opportunities for quiet reflection and collaboration.
Introduction – Student Preferred Spaces

STUDENT PREFERRED SPACES
45% of preferred spaces are community spaces. The library, commons, seminar and auditorium had the most votes by students.

Students prefer a variety of learning styles and spaces in the building. The new CTE Addition will be designed to provide flexible spaces that will be able to accommodate a range of learning spaces.
Introduction – Project Goals

- **Environment & Health**
  1. Natural Day Lighting
  2. Visual Connection to Outside
  3. Technology
  4. Sustainable
  5. Universal Design

- **Flexibility**
  1. Multi-Function
  2. Flexible
  3. Long-Term
  4. Storage
  5. Versatile Spaces

- **Focus on Learner**
  1. Future Ready
  2. Secure/Safe
  3. Flow of Traffic/Circulation
  4. Mimic Industry
  5. Safe Visual Access

- **Identity**
  1. Creative
  2. Equity
  3. Multilingual
  4. Academic Excellence
  5. Innovative
Schedule

MASTER PLAN + PROGRAMMING: 5/1/19 - 6/27/19
  5/16- 5/31:  Focus Group Meetings
  6/20  Issue Master Plan + Programming Report

SCHEMATIC DESIGN: 6/20/19 - 8/23/19
  8/07:  BAC WHS CTE Presentation
  8/12 - 8/16:  SD Budget Alignment
  8/22:  WSD Review SD Report and Cost Estimate
  8/23:  WSD Notice to Proceed

DESIGN DEVELOPMENT: 8/26/19 - 12/19/19
  11/14 - 11/27:  DD Cost Estimate
  November:  BAC Progress Update
  12/23:  WSD Notice to Proceed

CONSTRUCTION DOCUMENTATION: 12/24/19 - 4/30/20
  1/24/20 - 2/11/20:  CD CMGC Cost Estimate
  3/17/20:  Early Site Package/Early Procurement
  4/30/20:  Issue Building Package for Permit
Key Elements – Master Plan
Key Elements – Overview

Site Improvements

1. Student Plaza
2. CTE Courtyard
3. Bus Drop-Off

WHS Building

4. CTE Addition
5. New Classroom Addition
6. Student Wellness & Career Counseling Center "Heart"
7. WeBSS Vestibule and Administration Renovation
8. South Entry Canopy
WHS Videos
Key Elements – Plaza

Option 1 - Concept Diagram

Option 2 - Concept Diagram
Key Elements – Courtyard

Option 1 - Concept Diagram

Option 2 - Concept Diagram
Key Elements – New Construction & Renovation

WHS Building

1. CTE Addition
2. New Classroom Addition
3. Student Wellness & Career Counseling Center "Heart"
4. WeBSS Vestibule and Administration Renovation
5. South Entry Canopy
Key Elements – CTE
Key Elements – Media Production Lab
Key Elements – CTE Shop
Key Elements – CTE Classrooms
Key Elements – CTE Classrooms
Key Elements – CTE Roof (Greenhouse)
Key Elements – Classroom Addition (First Floor Plan)
Key Elements – Classroom Addition (Second Floor Plan)
Key Elements – Lab Classroom
Key Elements – Classroom
Key Elements – Learning Stair
Key Elements – Gallery / Extended Learning
Key Elements – Gender Neutral Restrooms
Key Elements – Student Wellness & Career Counseling Center
Key Elements – WeBSS Vestibule Addition

- **PHASE 1 AREA OF WORK**: WeBSS ADMIN RENOVATION / ADDITION
- **LINE OF ROOF ABOVE**
- **NEW SLIDING TRANSACTION CHECK-IN WINDOW**
- **NEW OPENING IN (E) CONCRETE TILT WALL**
- **NEW CARPET, RUBBER BASE, AND WALL PAINT AT ALL PHASE 1 SPACES**
Next Steps

Schematic Design Budget Alignment
  ◦ 8/12 - 8/16

WSD Review of SD Report and Cost Estimate
  ◦ 8/22

WSD Authorization to Proceed
  ◦ 8/23

BAC WHS CTE Progress Update
  ◦ November

Design Development Budget Alignment
  ◦ 12/04- 12/09

WSD Review of DD Report and Cost Estimate
  ◦ 12/18