



**WOODBURN SCHOOL DISTRICT 103**  
**Regular Meeting Agenda**  
**Woodburn School District Office**  
**September 21, 2017 - 6:30 PM**

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The Woodburn School District Board of Directors met for a regular session at the Woodburn School District Office, Woodburn- OR. The following individuals were present:

**Members Present:**

**Linda Reeves, Board Chair**  
**Laura Isiordia, Board Member**  
**Gustavo Gutierrez, Board Member**  
**Linda Johnston, Board Member**  
**Anthony Medina, Board Member**  
**Chuck Ransom, Superintendent**  
**Jenne Marquez, Board Secretary**

**Regular Meeting: Agenda**

1) **CALL TO ORDER: 6:32 pm**

Daisy Tapia student Board Representative introduced.

1) 1. Pledge of Allegiance

1) 2. Adoption of Agenda

Amendment to agenda: Reports- Student Voice & Participation moved to 3) 4.

Linda Johnston moved to adopt the agenda as amended.

Laura Isiordia seconded the motion. The Motion passed.

2) **STAFF AND/OR STUDENT RECOGNITION**

2) 1. Student Services

Presenter: Joe James  
School Social Workers  
Leroy Sanchez  
Rosa Grimaldo  
Served 570 students

2) 2. Teaching & Learning

Presenter: Laurie Cooper  
Liz Woolley- Student Data Specialist  
Charlotte Fipps- Program Secretary  
Nicole Pete- T&L Coordinator  
Debbie Wolfer- Student Data Specialist

3) **REPORTS:**

3) 1. Bond Update

Columns- working with contractor to install.

2 columns for WC. Screening was added after original plans. Verification of engineer \$1200 added cost.

Success- Solar Array A&R (company)

Community meeting with HOA Tukwila. Planning Commission on Sept. 28. TW- Contractor on the project. If not appeals we can move with building permits. No changes have been made to design. Pending weather we can move forward quickly.

Washington- underground utilities being installed, fire water system being tested, prep for building slab.

Retention pond- buried underground

Beginning hazardous materials abatement, focus on new classroom building. Washington in phases to move students into areas.

WHS:

Phase I of Fire sprinklers completed by Simplex Grimell

Fire Restoration:

New hallway open and being used

Life Skills room

Band Room, New entry way to the small gym, storage for band instruments, Choir room,

Resource room and testing area open

Washington:

Bus loop complete and being operated including staff parking, new building slab will be poured soon.

Valor/Heritage:

Roof complete- final punch list with JCR

Issued contract to DOWA

Nellie Muir:

School- proposed road East of Nellie School

### 3) 2. BAAC

Presenter: ~~Dave Vance~~ Linda Reeves

Productive meeting, Concerns about schedule, majority of meeting spent with prioritizing projects. JJ Henri will give us revised budget lists. Will include looking at other funding sources. Deferred maintenance- bond moved items out but now we will determine what will move back in. BAAC- concerned capacity and core space to support the growth.

### 3) 3. Beginning of School

Presenter: Principals

476-897 student body numbers

Back to School night- Nellie before back to school night...

Kinders- staggered start

Dual language manual presented to staff

1:1 Chrome book from 2-5 grade, SMART Readers, Average class sizes about 25, WES 20, Kinder and first low numbers. Lincoln- high in upper grade. Kinder average 20.

Middle Schools:

Collaborating together

Valor- over 100 students attended Back to School

Valor only hired 3 teachers so retraining teachers well. Strong start. AVID, 6<sup>th</sup> grade students will have an AVID elective, binder.  
FPMS- combined teams for middle schools-  
Second chance breakfast- 8<sup>th</sup> graders 106 breakfast after 2<sup>nd</sup> period  
Open House: good turnout, added Chromebooks on the first day of school 2/3 of school is 1:1, Digital clocks and new phones. Staff supervision helping cross street.  
Heritage/Valor- help monitoring the road.  
High School:  
Positive energy on campus  
1421 students and Success, band and choir happy with new spaces  
Homecoming October 2-6<sup>th</sup>, parade, 4:00- parade

### 3) 4. Student Services

Presenter: Joe James and Dana Christie  
Department summary in record: Board packet  
Work they do grounded in District Mission.  
Create professional development for classified staff monthly. Special Ed evaluation and 2<sup>nd</sup> language acquisition. School psychologist developed, 30% of students on IEPs have access to technology as related to their disability, TieNet.  
Working/Getting better: working to support students prior to evaluation, aligning SpEd academic,  
Creating Parent Friendly IEP meetings  
Shortage Statewide of School Nurses. 2 Medical Assistants that serve K-8.  
2 Nurses that serve K-12  
How can we look at non-academic  
How do we screen trauma? Screening and checklist with WESD.  
Other trauma- digging in  
Sensitive questioning with the counselor. Most of the screening is interview based.  
Sometimes we only see the systems and can't get to the cause. We still need supports in place.  
How do help students self-regulate now even without the trauma? Connect students and parents with resources for example Marion County.

### 3) 5. Teaching & Learning

Presenter: Laurie Cooper gave summary of the supports that the Teaching and Learning are working on to support the Instructional Core.  
TAG- testing in 2<sup>nd</sup> grade  
AVID- where it impacts students- K-12?  
TieNet: where are we creating more access for parents to PowerSchool. Focus is on secondary because of teacher use. Elementary- teachers need to use it more. We want to give parents access to something that will be useful.

## Student Voice & Participation in School Governance

(Moved after School Updates Report)

- Student Dress Code

Letter and Policy indirect conflict with each other. Admin realized to address the the policy. Students will recommend a policy change to the Board. The Process: 5 students per school, beginning next week, meeting weekly, may take several months.

Congressman Schrader, Congresswoman Sanchez, Rep. Alonso visited the high school,

Finding ways to empower student voice and ownership. Layers of student involvement: school based, campus based, leadership classes, clubs, Student Site Council Rep, Student School Board Rep.

Objectives: To empower, To give ownership, to create civically engaged students. Do we have data on how many students are asked to change? Geri: we don't have formal but we can start asking and use it as a base.

Establish bonds that used to exist as a campus. Might look different than what it previously was. What does it look like today to have cross campus empowerment? Collaboration with campus students.

Daisy: current President of the Indigenous club, does the district have funds? The HS used to have the funds- may be available and accessible. One of the things the principals will introduce to the students is Policy. Board powers: Policy and hiring Superintendent. Policy does exist about clubs. Financial piece- what the Board does for one it does for all. What would we do for policy K-12.

ASB- belongs to the students, student leadership would decide

How do we create opportunities with students? How do we do it in a way that we celebrate each other? Encourage students to join?

Presenter: High School Team

#### 4) **PUBLIC FORUM:**

Martha and Alfredo Torres: student of high school, parent concern

Mother of Sarai Torres- enrolled student in HS. Student diagnosed with anxiety in 5<sup>th</sup> grade.

Student was in homeschool for middle school years. Enrolled in a Charter School in Mollala.

Enrolled and placed in WACA because WeBSS was full. Mom text daughter around noon.

Daughter told Mom that she needed to be picked up by [Staff Member]. [Staff Member] could not talk. Secretary (WACA) told Mom she needed to talk to the Principal. Secretary told Mom that she need to wait to the

Student on a 504 plan. Mother feels that her daughter was not respected as a student. Mom not sure why this happened- racism? She is trying to see what the Board can do to help. Board Chair, thanked Mom for coming and explained to parent to file the Complaint Process.

5) **CONFIRMATION ITEMS:**

Linda Johnston moved to approve confirmation items as presented.  
Laura Isiordia seconded the motion. The motion passed.

- 5) 1. Regular Board Meeting Minutes of August 17, 2017
- 5) 2. Personnel
- 5) 3. Financial: Revenue & Expenditures
- 5) 4. Acceptance of Gift/Donations
- 5) 5. Surplus Property Disposal Report
- 5) 6. Funding Proposals & Applications (N/A)

6) **BOARD ACTION ITEMS:**

6) 1. **OLD BUSINESS**

6) 1. 1. Policy Updates, Second ~~First~~-Reading

EBBB, GBI, ~~GBI-AR~~, GCPB/GDPB, IKF, JEA

Linda Johnston moved to approve the policy updates as presented.

Laura Isiordia seconded the motion. The motion passed.

New: Policy GBI- crowd funding

ESSA Policy Updates, ~~First~~-Seconded Reading

EEA, IGBAC, IGBAK, IGBC, IGBHE, JECBB, JECBB-AR, JECC, JECF, JFC,  
LBE-AR

Gustavo Gutierrez moved to adopt policy updates as presented.

Laura Isiordia seconded the motion. The motion passed.

6) 2. **NEW BUSINESS**

6) 2. 1. BAAC Member Appointment

Candidate(s):

Gustavo Vela-Moreno

Gustavo has expertise in civil engineering, vast understanding of construction.

Former student.

Linda Johnston moved to appoint Gustavo Vela-Moreno as a BAAC member.

Anthony medina seconded the motion. The motion passed.

6) 2. 2. Policy BD/BDA Board Meetings

Linda Johnston moved to adopt Policy BD/BDA as presented.

Laura Isiordia seconded the motion. The motion passed.

6) 2. 3. Policy JFCA Student Dress and Grooming

Sample Policies Attached

First reading of policy. Examples of surrounding Districts

We know we are going to change it but we need to see how?

Networking at OSBA Conference.

6) 2. 4. Job Description Updates:

Home School Contact

Home School Contract (Migrant Specialist)

Home School Contract (Migrant On-Track Specialist)

Opportunity from ODE to receive money from our Migrant Program. We would like to invest it in people.

Opening positions. Grant funded positions to support Migrant students. Targeted at Migrant students only.

We talked about getting more FTE in College and Career support.

Submit to ODE how we budget the GF adequately.

Anthony Medina moved to approve job descriptions as presented.

Laura Isiordia seconded the motion. The motion passed.

7) **BOARD ANNOUNCEMENTS**

October 5, 6:30 pm, Board Work Session, District Office

October 11, 5:30 pm, OSBA Regional Meeting @ Willamette ESD

Attending: Anthony, Chuck, Linda Johnston, Gustavo Gutierrez, Linda Reeves

October 19, 6:30 pm, Regular Board Meeting, District Office

October 27, Strategic Planning (New Date)

October 28, Strategic Planning (New Date)

8) **FUTURE AGENDA ITEMS:**

Steer families to the complaint form.

Anthony- process of HS school selection

High School choice process and requesting a transfer, how we handle transfers K-12

Interpreters- secretaries- biases purposes, different setting- we have trained professionals. We do have staff to support.

Interpretations- brought up at the legislative

9) **ADJOURNMENT: 9:18 pm.**