



WOODBURN SCHOOL DISTRICT 103

Regular Meeting Agenda
Woodburn School District Office
August 17, 2017 - 6:30 PM

Members Present:

Linda Reeves, Board Chair

Laura Isiorida

Linda Johnston

Anthony Medina

Gustavo Gutierrez

Chuck Ransom, Superintendent

Jenne Marquez, Board Secretary

Regular Meeting: Agenda

1) **CALL TO ORDER: 6:30 pm**

1) 1. Pledge of Allegiance

1) 2. Adoption of Agenda

Laura Isiorida moved to adopt the agenda.

Linda Johnston seconded the motion. The motion passed.

2) **REPORTS:**

2) 1. Bond Update

WC/DO screen up on roof. Column installation will happen soon in HR/Bus workroom.
Next few weeks for column installation. Engineering done. \$3000.00 cost for columns.
\$100 a month for temp occupancy.

Success- submitted final response for latest letter of incomplete

City discussing with City attorney discussing parking sharing

Timeline- September planning commission meeting

A&R Solar- will be awarded

Department of Energy approval received.

Willamette Cultural resource Agency testing- Grand Ronde tribe- digging for bones

High School-

Finishing up fire restoration project

Last week painting interior walls

This week- installing?

Sprinkler- Bravo, Charlie are 100% completed

Contractor has requested to not complete Delta.

Washington Elementary:

TW contractor- Site Work

Bus loop

Underground storage chamber

Bus loop will be used on the First Day of School

Heritage/Valor:

Roofing project JCR construction

90% complete

Replaced damaged dry wood, no major truss repair

650,000 sq ft of roof

Sean Olson new team member will be helping with Success project and Bond Estimate.

Construction cost increasing, working with TW to

Asking for 18% of premium for Washington.

Shift maintenance projects to major maintenance

Washington- 3.2M over budget

Remove gym bring project under budget \$500,000

8% per year increases

2) 2. New Charter for Woodburn Arthur Academy

Presenter: Chuck Ransom

Electronic copy of the evaluation report- next Board packet available.

We don't expect the Charter to be substantially different.

Document was vetted by WSD and Arthur.

Executive or open session- public session.

September or October meeting new Charter for recommendation.

Reports from Arthur to the Board.

2) 3. Disposal of Old Clinic Fixtures

Presenter: Chuck Ransom & Ivan Leigh

New DO building, cabinets and fixtures- stored

We have had architectural firms have been asked if we can use them for a new design.

Ivan- 80% finished with assessment and so far hasn't found a need to replace.

We might be able to save.

The cabinets might be of value to Habitat or other organization take.

2) 4. Budget Update

Presenter: Nancy Hall & Chuck Ransom

Good News- expecting more money.

Receiving 3.38M

Measure 98- estimated ADMr- ADMw- big benefit to WSD

Title IA- ESSA- increase, Sonia working on services with that fund

ESSAE- 3M statewide, minimum 10,000 for school

Special Revenue funds can be used combined or braided them.

Title IA- PreK funding and braided with Title III

4B- ASC

Final year for Title 4B grant

Title IA- most of the final funding was going to be used to cut staff during budget season

discussion.

Funding for 7700 because of the extra weights (students)

Measure 98- guidance from ODE was slow and coming and once the amount was settled. Everyone receives the dollars but we have to submit a report to ODE. Area of focus- drop out prevention, graduate rate, attendance 2. College credit dual programs 3. Career and Technical Education

We are required to have a plan for each of those areas. The area not well understood. Requirement was to be new programs. New or enhanced programs. Take HS money and show how are strengthen current CTE programs.

One piece- 15% of funds can be used for 8th grade... transitioning

End of 8th grade, summer programs

AVID qualifies

HS Team reporting.

Plan is due at the end of October to ODE.

HS will bring a plan to Board at September meeting.

The additional funds will be added to Supplemental budget.

Regional approach for CTE Hubs. Engagement piece for all students.

2) 5. HR Report

Presenter: Casey Woolley

Teresa Alonso, Heritage Assistant Principal EA, Teacher and Language Accusation Specialist

Claudia Kis, Washington Assistant Principal

Bilingual Teacher, Instruction Coach, District Mentor

Alfredo Belanger, Dual Lang. Teacher, Advocate, Bilingual school admin

Joe Jensen, WeBSS Principal- teacher at MS & HS, Teacher Leader, IB/AP Coordinator

Desiree Keisel, WACA Principal- Lead teacher at WACA, ODE

Christina Chapman- Coordinator at WC

Juan to AIS

Baisch to Heritage

Process for hiring administrators:

Job Posting- November or December

Review Candidates

Form Committee

If Assistant- form w/ Principal

If Principal- HR Director forms committee

You are helping select a group to recommend to the Superintendent

Screen candidates- take all applicants. Minimum threshold, schools may be different

Set screening criteria

Look at applications that meet criteria.

Behavior approach- behavior based questions- life experiences

Once questions are established the questions they interview candidates
Committee recommends final candidates to Superintendent
Superintendent reviews and makes selection.
District wide: hired 55 people, half bilingual
Student Teachers- co-teacher model with universities
Support from teacher and rewarding with working with our students
Team recommends best candidates to HR
Superintendent monitors process, built in protections and monitors how the process
Rubric is used to score.
All admin positions- posted external

2) 6. Seismic Updates

June 15- Seismic Grants received

Pre-bid to hire a professional of record to put together the scope. Due August 31.

September 8 intent to award. September 21? Recommendation to award from Board. Project must be completed by August 2018.

Ivan will manage the project. Soderstrom interested in both projects. They have a lot of things in place.

Upgrades:

Washington- front part of building- roof structure- stable, walls and ceiling

Lincoln- supporting the interior walls and windows, reinforcing exterior walls

3) **PUBLIC FORUM:**

No public forum

4) **CONFIRMATION ITEMS:**

Linda Johnston moved to approve confirmation items in mass. Laura Isiordia seconded the motion. The motion passed.

4) 1. Regular Board Meeting Minutes of July 6, 2017

4) 2. Personnel

4) 3. Financial: Revenue & Expenditures

4) 4. Acceptance of Gift/Donations

4) 5. Surplus Property Disposal Report

4) 6. Funding Proposals & Applications (N/A)

5) **BOARD ACTION ITEMS:**

5) 1. **OLD BUSINESS**

5) 2. **NEW BUSINESS**

5) 2. 1. Resolution 17-020

Approve Woodburn Construction as the General Contract for the Woodburn High School Weight Room Project Located at 1785 N. Front Street, Woodburn OR 97071

Linda Johnston moved to approve Resolution 17-020 as presented.

Laura seconded the motion.

Discussion: rest of building will be demolished by contractor. 60% bigger weight room. 75-100 occupants

The motion passed.

5) 2. 2. Policy Updates, First Reading

EBBB, EFA, EFAA-AR, GBI, GBI-AR, GCPB/GDPB, IKF, JEA

ESSA Policy Updates, First Reading

EEA, IGBAC, IGBAK, IGBC, IGBHE, JECBB, JECBB-AR, JECC, JECF, JFC, LBE-AR

6) **BOARD ANNOUNCEMENTS**

August 23, 6:30 pm, BAAC Meeting, District Office

August 26, 9:00-3:00, Board Retreat, District Office

August 30, 8:00 am, Superintendent Welcome, WHS Large Gym

September 7, 6:30 pm, Board Work Session, District Office

September 21, 6:30 pm, Regular Board Meeting, District Office

7) **FUTURE AGENDA ITEMS:**

Report from HS team to Board regarding Dress Code

Charter School

Bond

Measure 98 Funding Plan

Supplemental Budget

8) Retreat Agenda & Planning

Review Board Governance Policies

Liz Loomis & Communications

Board Goals

Strategic Plan- October 9 & 10

Gender justice, drop-out rate: how it's calculated

Equity training for Board

9) **ADJOURNMENT: 8:30 pm**