



**WOODBURN SCHOOL DISTRICT 103**  
**Regular Meeting Agenda**  
**Woodburn School District Office**  
**March 2, 2017 - 7:30 PM**

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**The Woodburn School District Board of Directors met for a Regular Meeting at the Woodburn School District Office, Woodburn- OR. The following individuals were present:**

**Members Present:**

**Linda Reeves**  
**Gustavo Gutierrez**  
**Linda Johnston**  
**Gevin Gregory**  
**Laura Isiordia**  
**Jose Gonzalez Barrientos**  
**Chuck Ransom**  
**Jenne Garcia**

**Meeting called to order: 6:30 pm**

**Work Session:**

- Schedule School Visits
  - March 14 at 10:00 am at the High School campus & Success (11:30 am)
  - March 21 at 10:00 am at the High School campus
  - April 6 at 9:00 am to 11:00 am at French Prairie Middle School
  
- After School Club update
  - Sonia Kool update on After School Club
    - Committee recommended to reopen position
    - Secretary learning budget
    - PD for site supervisors
    - Cadet program for HS students partnering with Chemeketa
    - Grant portion of ASC still up in the air. Not sure how much contribution we should expect from Title IV. 17-18 school year we will be okay. 18-19 will be okay
  
- Teaching & Learning Projects Update (pg. 5)
  - Science Adoption
    - Nicole Pete gave overview of science adoption process
    - Length of time longer than usual. Standards were adopted 2014. Publishers are catching up. Especially HS should see something in the next 9 months.
    - Pilots with teachers
    - Next Generation Science Standards (NGSS)
    - Looked at scoring guides from neighboring Districts
    - Some publishers are not ready (aligned)
    - Online are almost aligned

- Spanish K-5 available, 6-8 most materials available Spanish
- Elementary and Middle School ready to pilot- Carolina Biology? Aligned well to the NGSS
- Teachers who pilot will have reflections
- Challenges going digital- our system can support? We are not a 1:1 device
- Phase in- a lot of change in a short time
- Budget implication in professional development
- Kit-based will have ongoing refurbishment
- AVID
  - College readiness
  - Programs at Valor, AIS and WAAST
  - Sustaining program
  - Where we are and where we're headed
    - Increasing use of AVID strategies school-wide
    - Adding additional grades in our three schools
    - Plan for expansion across other schools in the 3-5 years
    - Collect data to measure effectiveness of AVID- cost/benefit
    - Explore funding options as grants funds run out
  - Laurie will bring back costs of AVID

Work session ended at 7:27 pm

## **Regular Meeting: Agenda**

### 1) **CALL TO ORDER: 7:32 pm**

1) 1. Pledge of Allegiance

1) 2. Adoption of Agenda

Gevin Gregory moved to adopt the agenda as presented.

Linda Johnston seconded the motion. The motion passed.

### 2) **STAFF & STUDENT RECOGNITION:**

### 3) **REPORTS:**

3) 1. Pauly Rogers and Co PC

2015-2016 Financial Report

Pete from Pauly Rogers presented the audit report 2015-16 to the Board of Directors

Oregon Minimum standards audit- budgetary laws

Single audit- federal dollars

Results- unmodified

Oregon Minimum standards-

Federal award- no issues

Management letter- no letter

GASB 72- investment

79- external investment pools

Page 3- Difficulties in Performing the audit- clean

Page 4- what is coming up- new pronouncements

Change in non-PERS benefits for next year audit (current year)

Best practices- not bad at all but Pauly Rodgers gives Board to be aware of.

1. Is the board asking questions
2. Receiving reports
3. Benchmarks- 1. Comparing them to others 2. Working with a third party, working with an outside entity? 3. Fidelity insurance
4. Additional 20M in unappropriated
5. Employee dishonesty- lots of internal

Page 54- Finding: Bond Funds last year- in corporate stock

US Bank investing in corporate stock

Bond Funds investing in approved investments

Ask US bank to move funds to CD

What is happening in the district from month to month and year to year. Benchmark- what is happening economy wide, comparing to different entities.

### 3) 2. Bond Update

Presenter: JJ Henri

WC/DO- screen on 2 sides installed, additional screen in back end being discussed-

Architect working on additional screening

Success- resubmitted conditional use permit to City

Department of State Lands- confirmation no permit required for creek crossing

Pending Army Corp.

Moving forward with Success

Washington-

RFP for general contractor in next 2 weeks

Invitation to bid for demolition of 2 houses current

High School

Fire Damage Renovation

BBL presented 99W% drawings

Preparing invitation to bid for

City happy with plan.

Emergency doors- pending

1.8M for renovation of remodel area

Sprinkler and tech- bond money

Renovation- insurance and General Fund dollars

Heritage/Valor

Issued architectural design services contract for the roofing repair project to DOWA

Summer work- roofing

Identifying costs of unit (shingle, etc)

Similar roofing materials may be installed

Issues have taken place on roof- age, etc

Too soon to say that the problems with roof are because of design.

Diversity Program- Outreach event to local programs, good turnout  
In the process of helping 6 contractors certified  
Next event- having a booth at Governors

Next seminar- construction documentation requirements training seminar

Forecast- take contract value, and seeing what may come up

RFP- advertised about 30 days

Demolition of houses- about 3 weeks

Requirements: Have to advertise, show the project, understand the project

4) **PUBLIC FORUM:**

5) **CONFIRMATION ITEMS:**

Linda Johnston moved to confirm confirmation items listed.  
Gevin Gregory seconded the motion. The motion passed.

- 5) 1. Regular Board Meeting Minutes of  
January 19, 2017  
February 16, 2017
- 5) 2. Personnel
- 5) 3. Financial: Revenue & Expenditures
- 5) 4. Acceptance of Gift/Donations
- 5) 5. Surplus Property Disposal Report
- 5) 6. Funding Proposals & Applications (N/A)

6) **BOARD ACTION ITEMS:**

6) 1. **OLD BUSINESS**

6) 1. 1. Second Reading: 2017-2018

Presenter: Laurie Cooper

Calendar A: winter break changed to 10 days, End of semester 1 moved back four days, January 3 first day back from winter break, Semester 1 longer by 5 days

Calendar B: different from calendar to A- winter break 9 days, moved last day to Friday. Semester 1; loss of day in semester 2.

Questions:

First Read included feedback from Association- they have not weighed in on the 9 days of break but they did on having the Friday as the last day.

Linda Johnston moved to adopt calendar B.

Board discussed calendars of winter break, 9 days.  
Snow days- may push calendar into the 3<sup>rd</sup> week of June

Gustavo Gutierrez seconded the motion.

The motion carried as follows:

Approved: Linda Reeves, Gustavo Gutierrez and Linda Johnston

Opposed: Gevin Gregory and Laura Isiorida

6) 2. **NEW BUSINESS**

6) 2. 1. Charter School Request for Renewal

Arthur gave letter

Public Hearing within the 45 days

30 days to offer renewal

Next step- 90 days to negotiate

Superintendent recommends to renew

Linda Johnston moved to renew contract with Arthur Academy Charter School.

Gevin Gregory seconded the motion. The motion passed.

Renewal term and agreement will be considered and negotiated in a later time with District.

6) 2. 2. Policy Updates- First Reading

EFAA, EFAA-AR, GLC, GLC-AR, IKI, ING, ING-AR, JEC, JECBD, JECBD-AR, JHCCF, JHCCF-AR, JOC

District Administration reviewing and will make recommendations at second reading.

Professional Development:

what we offer to staff? Helping staff to know what counts as PDU's.

District will have recommendations at next meeting.

6) 2. 3. Alternative Contracting Method

Design/Building Services

Solar Array Project

Rather than standard bid- (lowest bid)

District will incur expenses

Funded by Bond

JJ Henri recommends to

Competitive process requires to go with lowest bid

Scoring rubric use

Public Comment

None

Presenter: John O Henri

6) 2. 4. RESOLUTION

No. 17-003

A RESOLUTION OF THE WOODBURN SCHOOL BOARD OF DIRECTORS, ACTING AS THE LOCAL CONTRACT REVIEW BOARD, GRANTING AN EXEMPTION FROM COMPETITIVE BIDDING PURSUANT TO ORS 279C.335 (2) TO PERMIT SOLICITATION OF A PUBLIC IMPROVEMENT CONTRACT FOR THE CONSTRUCTION OF THE NEW SOLAR ARRAY PROJECT THAT WILL SUPPORT THE NEW SUCCESS ALTERNATIVE HIGH SCHOOL FACILITY USING A QUALIFICATIONS BASED DESIGN/ BUILD, REQUEST FOR PROPOSAL PURSUANT TO THE ALTERNATIVE CONTRACTING METHOD.

Gevin Gregory moved to approve Resolution 17-003 as presented.

Gustavo Gutierrez seconded the motion.

The motion passed.

6) 2. 5. Staff Renewal Contracts

Temporary- non-renewal

Filled in the later year, someone out for leave, filling a specific need for the school year.

Positions that are temporary are being posted as positions.

Linda Johnston moved to approve all staff renewal contracts as presented.

Gevin Gregory seconded the motion. The motion passed.

6) 2. 6. Classified Appreciation Week

Resolution 17-004

Adults supporting our students.

Laura Isiordia moved to approve Resolution 17-004 as presented.

Linda Johnston seconded the motion. The motion passed.

6) 2. 7. Alternative Contract Method

Design/Building Services

Woodburn High School Fire Sprinkler Installation Project

Design build- sprinkler installation

Because we are spreading project out in the next few years.

Request presented by JJ Henri to have Alternative Contract Method for the WHS fire sprinkler installation project.

- Public Hearing

None

Presenter: JJ Henri

6) 2. 8. Resolution 17-005

A RESOLUTION OF THE WOODBURN SCHOOL BOARD OF DIRECTORS, ACTING AS THE LOCAL CONTRACT REVIEW BOARD, GRANTING AN EXEMPTION FROM COMPETITIVE BIDDING PURSUANT TO ORS 279C.335 (2) TO PERMIT SOLICITATION OF A PUBLIC IMPROVEMENT CONTRACT FOR THE DESIGN AND CONSTRUCTION OF A NEW FIRE SUPPRESSION SYSTEM THAT WILL BE INSTALLED IN WOODBURN HIGH SCHOOL USING A QUALIFICATIONS BASED DESIGN/ BUILD, REQUEST FOR PROPOSAL PURSUANT TO THE ALTERNATIVE CONTRACTING METHOD.

Linda Johnston moved to approve Resolution 17-005 as presented.  
Gevin Gregory seconded the motion. The motion passed.

7) **BOARD ANNOUNCEMENTS**

March 16, 2017: Board Work Session at 6:30 pm

April 6, 2017: Board Work Session at 6:30 pm

April 13, 2017: Budget Work Session at 6:30 pm

April 20, 2017: Regular Board Meeting & Work Session at 6:30 pm

8) **FUTURE AGENDA ITEMS:**

Temporary counselors at schools available for families, have more support

Oregon Humanities- talks for community, issues, racism, immigration- bringing information for schools

Supt. Ransom: We can't give anyone legal advice on immigration. As a district we can't provide that advice only information.

Laura Isiordia noted that she wanted to change her vote for the 2017-18 calendar. We would need to check with OSBA to see if we can change her vote.

9) **ADJOURNMENT: 9:25 pm**