



**WOODBURN SCHOOL DISTRICT 103**  
**Regular Meeting Minutes**  
**Woodburn School District Office**  
**December 1, 2016 - 7:30 PM**

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**The Woodburn School District Board of Directors met for a Regular Meeting at the Woodburn School District Office, Woodburn- OR. The following individuals were present.**

**Members Present:**

**Linda Reeves**  
**Gustavo Gutierrez**  
**Laura Isiordia**  
**Chuck Ransom, Superintendent**  
**Jenne Garcia, Board Secretary**

**Regular Meeting: Agenda**

**1) CALL TO ORDER: 7:30 pm**

1) 1. Pledge of Allegiance

1) 2. Adoption of Agenda

Laura Isiordia moved to approve the agenda as presented.

Gustavo Gutierrez seconded the motion. The motion passed.

**2) STAFF STUDENT RECOGNITION:**

2) 1. Washington Elementary School

Students recognized by Principal Larios

5<sup>th</sup> graders:

Bianka

Desmond

Jazmin

Sheryln

Liliana

Victoria

Washington Staff:

Creating culture of Community- PLC team

Irma and Sherlyn

Office Staff recognized:

Doris

Evelyn

Reyna

2) 2. HS Boys Soccer Team

Chad Waples, Athletic Director

5A State Boys Soccer Champions

Board Presented certificates to the Boys Varsity Soccer Team

Coaches, parents, players thanked for their commitment

### 3) **REPORTS:**

#### 3) 1. Washington Elementary School

Presenter: Juan Larios

Grow Your Own program- student teachers- partnership with Chemeketa and Pacific. Last year we were able to hire grads onto Washington staff.

This school year- 6 Seniors graduating- looking to hire

9 Juniors- all WHS graduates

Building culture- PUENTE- parent club at Washington Elementary School

Organized group- Board- Leaders in the community.

Parent Meetings organized by PUENTE

Ran, organized and facilitated by parents.

Carnivals, open house, monthly movie nights. Parents are building a foundation.

First Book, Maker Party, Dia del Niño, fundraisers for Washington.

#### 3) 2. Bond Update

Presenter: JJ Henri

Washington- contractor on site. Walkway for students, top soil moved for moving portables.

Planning Commission meeting on December 8<sup>th</sup> at 7:00 pm

Success- Creek crossing, WC screen on it's way

High School- design phase

Juan, Jenne and John will set a ground breaking date and invite Board.

Screen for WC has been ordered.

Dishwasher is in.

#### 3) 3. High School Student Government Re-Organization

Presenter: Joe James

Team is documenting and archiving the process.

Proposal: Cultural Equity Conversations for WHS Campus was reviewed with the Board by Joe James.

Proposal: Student Voice and Diversity Leadership Program draft summary reviewed- consultant brought on to help draft

Comprehensive student government did not work well for small school model.

Student governments focused on

Equity and student voice needs to go beyond student government format.

Cohort of about 30-40 students to be taught true leadership skills from an outside consultant.

How would we sustain it once it is implemented? Focus on 10<sup>th</sup> and 11<sup>th</sup> grade students.

Cohort will continue to grow once the students move up in grade.

Could we offer a leadership credit? Principals will look into it.

In WeBSS leadership they discuss how they can involve other schools.

Creating a campus wide cohort of leaders.

Will students have a practicum? Extend the goodness of the program to the students?

How would students be elected? 2 possible options- if we go in the traditional elections

sometimes those elections become popularity contests. 2<sup>nd</sup> option- screening process: application, interview, written essay. If you are applying you are signing on a year long commitment. We are explaining the commitment.  
If we give credit then writing would become a requirement. Middle School opportunities, community organizations,  
The associated student body- requirement of our high school. Certain powers in statue.  
This would be an attempt to build and write a constitution. This would be part of the process. New ABS Constitution for the high school program.

4) **PUBLIC FORUM:**

None

5) **CONFIRMATION ITEMS:**

Gustavo Gutierrez moved to approve the confirmation items as presented.  
Laura Isiordia seconded the motion. The motion passed.

- 5) 1. Regular Board Meeting Minutes of November 17, 2016
- 5) 2. Personnel
- 5) 3. Financial: Revenue & Expenditures (N/A)
- 5) 4. Acceptance of Gift/Donations
- 5) 5. Surplus Property Disposal Report
- 5) 6. Funding Proposals & Applications (N/A)

6) **BOARD ACTION ITEMS:**

6) 1. **OLD BUSINESS**

- 6) 1. 1. Resolution 16-020 Supporting or Opposing OSBA Resolution 1  
Moved by Laura Isiordia moved to support OBA Resolution 1.  
Gustavo Gutierrez seconded the motion.  
The motion passed.

6) 2. **NEW BUSINESS**

- 6) 2. 1. Division 22 Board and Community Update  
Section 581 in Oregon Statue to update community about Division 22 report.  
Statues live in Policy  
Requirements that we must do.  
Once per year required to be presented to the Board and Community prior to January 15, 2016.  
Currently the District is in compliance with all requirements listed in the Division 22 report.  
4<sup>th</sup> year Division 22 has been restored and required by ODE.
- 6) 2. 2. Resolution 16-021  
Resolution to adopt a supplemental budget for unanticipated  
General Fund revenue and expenditure appropriations of \$154,000 each related to

E-Rate funding.  
ORS 294- local budget law  
E-rate rules were changed  
Approved by USAC for \$154,000- requesting to approve supplemental budget  
Gustavo Gutierrez moved to approve Resolution 16-021 to adopt supplemental budget for unanticipated General Fund revenue and expenditure appropriations of \$154,000 each related to E-Rate funding. Laura Isiordia seconded the motion. The motion passed.

- 6) 2. 3. Position Description Update:  
21st Century Program Coordinator  
Presenter: Casey Woolley

Linda Reeves moved to approve the position description as presented.  
Gustavo Gutierrez seconded the motion. The motion passed.

- 6) 2. 4. Approve purchase of two new boilers for the Heritage/Valor campus in the amount of \$118,922.00 from Viking Engineering & Construction  
Policy DJ- approve all contacts exceeding \$50,000  
Gustavo Gutierrez moved to approve the purchase of two new boilers for the Heritage/Valor campus as presented. Laura Isiordia seconded the motion. The motion passed.
- 6) 2. 5. WCAT at BAAC Meetings  
Request from BAAC Chair to record the BAAC meetings and have those available as Board Meetings.  
Lawyers strongly advise against.  
Superintendent recommending not to have the recording.  
Board will table request to consult with OSBA and getting a second opinion.

7) **BOARD ANNOUNCEMENTS**

**January 4, 2017: BAAC Meeting at 6:30 pm, District Office**

**January 5, 2017: Board Work Session at 6:30 pm, District Office**

**January 19, 2017: Regular Board Meeting at 6:30 pm, District Office**

**January 23, 2017: Oregon Department of Education Community Forum at 6:30 pm**

**Location: Woodburn High School**

8) **FUTURE AGENDA ITEMS:**

WCAT recordings

Fundraising cards- GoFund me- 2 different groups. Direct solicitation of funds.

Not representative in the District event.

9) **ADJOURNMENT: 9:13 pm**