



**WOODBURN SCHOOL DISTRICT 103**

**Regular Meeting Agenda**

**Woodburn School District Welcome Center and District Office**

**September 15, 2016 - 7:30 PM**

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**The Woodburn School District Board of Directors met for a regular session at the Woodburn School District Office, Woodburn- OR. The following individuals were present.**

**Members present:**

**Linda Reeves, Board Chair**

**Gustavo Gutierrez, Board Member**

**Gevin Gregory, Board Member**

**Linda Johnston, Board Member**

**Jose Gonzalez Barrientos, Student Representative**

**Chuck Ransom**

**Jenne Garcia**

**1) CALL TO ORDER: 7:31 pm**

1) 1. Pledge of Allegiance

1) 2. Adoption of Agenda

Gevin Gregory moved to adopt the agenda as presented. Gustavo Gutierrez seconded the motion. The motion passed.

**2) EXECUTIVE SESSION called to order at 7:33 pm per:**

2) 1. ORS 192.660(2)(e)

To conduct deliberations with persons designated by the governing body to negotiate real property transactions

Executive Session ended: 7:58 pm

Board went back in Regular Session at 7:59 pm

**3) STAFF INTRODUCTIONS**

3) 1. New District Staff

Ivan Leigh- Maintenance Supervisor introduced to the Board of Directors

**4) REPORTS:**

4) 1. Bond Advisory and Accountability Committee Update

Presenter: Pat Hyatt

BAAC Committee

Linda Reeves, Charlie Piper, Orlando Lopez, Dave Vancil

No Members of the public present

Welcome Center/DO- permanent occupancy will not be granted until the HVAC unit is screened. City is charging \$100 a month for temporary occupancy.

Success HS- easement not available, architectural completed, District is very anxious to proceed. Project behind schedule.

Washington, Marlene presented plan to BACA to move kitchen to a larger space, 2 homes purchased to ensure safe access, homes to be demolished, permit has been granted to move portables

Nellie- land opportunity which is being discussed with District.

Nellie project has been postponed.

Nellie will need to move since roof will be removed

Nancy Hall- budget cost of entire

Charlie Piper brought up meetings of the City Planning Commission

2<sup>nd</sup> and 4<sup>th</sup> of the month, hearings

BAAC welcomed David Vancil and glad he accepted a position on the BAAC.

#### 4) 2. Bond Update

Welcome Center/DO- pending HVAC screen- received a design from the manufacturing this week. Minor- impact the interior building. For example install columns.

2 suggestions were declined.

Doing screening on North and South sides- other 2 sides will be determined pending the Success building.

Success Alternative HS- submitted for a conditional use- item holding the project is easement. Fire vehicle access.

Fire water- alternate plan may to pull from practice football field

Bringing fire water from the North.

Easement has project on hold.

Meeting next week with energy- solar and how to finance. We can get a design.

Energy Trust requirement.

We have to spend 1 ½% per project and dump it all in this single source.

The design will generate more power than Success will use.

Energy storage is not feasible because of maintenance and storage

City will approve- array, ground mounted solar panels

Washington- submitted for a conditional use review.

Responded to 2<sup>nd</sup> incomplete letter

Difficult meeting fire access roads requirement

Asking the city to approve project with the condition that we will continue to fit roads to access buildings.

The City is asking for a 3<sup>rd</sup> access from Hardcastle

Moving fields- cost increase

We can make the re-design but it will cost money

John O Henri mentioned that the way the code is written it is written with interpretation and that is why we are questioning it.

Working with Nigel- to move portables

Fire hydrant- on the fire access road. Permit is ready.

Blue house- salvaged items

Habitat with Humanity has been contacted.

If we donate or salvage that requires 2 different plans.

Woodburn High School Renovation: met with BB&L- developed preliminary programing

Fire Sprinkler system- design to work, engineer has been brought in.

Fire water- Bond Money

7 classroom renovation- water damage, we can get students in if we can move the Master plan- Collateral

Area is zoned to complete construction

Heritage/Valor- design services for repair work to roof has begun

StoriJob- 3 meetings have occurred, process of development, contacting local contractors, trying to figure out how to break up projects

BOLI, wage, payroll- teaching- explaining, training

Working on a reporting documents- track what StoriJobs is doing

Not just limiting to minority but also small contractors

#### 4) 3. High School Campus

High School Program Initiatives

Lin- attended last Football game, pleased to see our students

Chad Waples- fall sports underway, 10 programs, 44 coaches, 450 student athletes

Winter sports will be underway.

Phase I- score boards are underway, have been ordered, wall pads in the gym, tennis courts, bleachers, building in the weight room, hoping to start meetings soon. Booster club has been challenging- tonight was first meeting and 28 parents showed up. Newer faces, middle school parents.

Window signs given to Board.

Chad would like to thank everyone for the support.

Eric Swenson- report from the High School- learn more of teaching and learning.

4 areas- teacher feedback, data driven collaboration, dual language and tech focus

Teacher feedback- Marzano- teacher self-evaluations. Give themselves feedback and helps administrators to guide them. Teachers set professional goals. Formal and informal evaluations. Year and mid-year

Instructional coaching system- Kathy Norwood, working with our District coaches- coaches help teachers separate from evaluation,

Mentoring program- funding through state grant. 75 hours of mentoring

Data driven collaboration- Wednesday mornings are dedicated

Data team cycles-

This year focusing on cross campus teams.

Assessment literacy- as we are moving towards the teaching proficiency approach.

Dual Language- Spanish Language classes- continuing the classes from middle school.

Move into AP and IB classes as juniors and seniors. 30+ sections, 9 teachers devoted to language.

Bilingual Seal, 7 rec in the first year, last year 44 students

Technology plan- 3, 5, 10 year plan

Meaningful, personalized learning, integrated in real world

This year continuing the peer coaching model.

Gevin- Math is not given in Spanish at the HS.

Ongoing work the teachers are ready and having the devices.

We have a ways to go in the devices.

Teaching people-

1:1 device- still a work in progress.

Students are not really bringing a Chromebook but students do bring phones

Russian 1 and 2 have been combined this year- hassle in

Language and sections for teachers has been a challenge- classes are

Demand of class- for ex. If 8 students want Russian 1 and 15 want Russian 2, do we have 2 sections? We are trying to keep the program and be creative. How do we become creative to utilize our resources?

Some classes are big- because of high

At what point when do we add FTE?

Costs about 100K to hire FTE

Do teachers have different tools to deal with?

Master scheduling- good for the board to understand those decisions.

Stuck with decisions- for the entire year

Following up in continuing with student forum-

Put together a template with the 4 major issues. Working with HS principals and District staff. Template will also include timelines with the tasks.

Last piece- identified pieces.

Extended contract, consultant fees, the purpose of the template is to document the journey and to archive where we started and where we will be.

School choice process has been updated and implemented. Any student who has registered August and beginning of September. Task that the high school admin and homeschool contract have worked on.

Prior to the school year, implemented communication with student body and Board- student representative is on the Board.

Professional development with School Board, Classified and Certified staff has partially been completed with certified staff. Part, new teachers are given a tour of Woodburn during New Orientation.

Fall- professional development for all staff for racism, ethnicity, cultural sensitivity. For now it will be internal resources. We have expertise within our District. Throughout the District we will hybrid and use both.

Gustavo- cultural sensitivity- phone calls. He wonders what other parents have experienced. Wondered if he can advocate for himself.

Cultural sensitivity training for people on the phone. (Gustavo)

Integration of- Ethnic Studies Course(s)- we may end up with one or 2

2 HS admin feel just as important to integrate ethnic studies in current courses. HS admin will be convening a campus committee to start what that would look like. To start a course or to integrate Ethnic studies in current courses.

Draft ASB student body constitution- for more a comprehensive model. The HS principals will be working with the student body in each of the small schools.

With input from the students

Student Government- ASB

Student voice committee or group- structure is still to be determined

Students from each school- to bring students together from all schools.

Molalla has a good model, Springfield,  
West Linn-Wilsonville  
Will take input from our students.  
Back in the forum- student made comparison government model  
United Nations- model  
Student voice- develop informal to access building, “Pizza with the Principal”  
Open door policy- to get a general voice from what it means to be a Bulldog yet what is  
your experience in your school.

Student- we not only wanted to get a course, possible enrichment class,  
It is not hard to have a new course. District has a process to propose a new course. The  
process to submit a course is there. The committee would determine if an ethnic study  
course or would it be best to integrate in current classes.  
Do we have a place to expose classes students to culture? One location?  
Mural in AIS foyer.  
Library features each month regarding each cultures.  
Displays: Russian Art  
WACA IB Art

5) **PUBLIC FORUM:**

None

6) **CONFIRMATION ITEMS:**

Linda Johnston moved to approve the confirmation items as presented. Gustavo Gutierrez  
seconded the motion. The motion passed.

- 6) 1. Regular Board Meeting Minutes of August 18, 2016
- 6) 2. Personnel
- 6) 3. Financial: Revenue & Expenditures (N/A)
- 6) 4. Acceptance of Gift/Donations
- 6) 5. Surplus Property Disposal Report
- 6) 6. Funding Proposals & Applications
  - 6) 6. 1. Target Field Trip Grant  
Washington Elementary

7) **BOARD ACTION ITEMS:**

7) 1. **OLD BUSINESS**

- 7) 1. 1. Final Draft Board & Superintendent Goals 2016-2017  
Worked on at the Board Retreat on August 20, 2016-  
Gevin Gregory moved to approve the 2016-2017 Board Goals as presented.  
Linda Johnston seconded the motion. The motion passed.

7) 2. **NEW BUSINESS**

- 7) 2. 1. Disposal of District Property at 839 E. Lincoln Street  
 Resolution 16-016  
 Built 1912, nice trim, new furnace, doors and hardware, double pane windows, as per policy DN steps is what the District would follow.  
 Last resort to offer it to the Woodburn Fire Department for practice.

Linda Johnston moved to approve Resolution 16-016 as presented. Gevin Gregory seconded the motion. The motion passed.

Time frame- ASAP  
 Demolish the garage to move Washington modulars.

- 7) 2. 2. Healthy and Safe Schools Plan  
 Presenter: Nancy Hall and Ivan Leigh

Lead, Radon, IPN plan already in place  
 Documenting results  
 Started in April with lead in water in Portland Public.

Report- due September 15, 2016  
 Draft plan- minimum requirement

Using contractors that are certified-  
 Radon Plan- met September 1, 2016  
 Trainings to custodian, Nutrition services support

- 7) 2. 3. Options for acquisition of easement rights for new  
 Success High School, including enforcement of existing easements and acquisition through the exercise of eminent domain  
 Gevin Gregory moved to adopt resolution 16-017. Linda Johnston seconded the motion. The motion passed.  
 Board Discussion: holding site from moving forward, working since last December and stalling project. We lost the entire summer for construction.

- 7) 2. 4. Approval of Woodburn OSEA Chapter 25 Agreement  
 July 1, 2016- June 30, 2019  
 Gustavo and Linda Reeves were the Board reps on the committee  
 Linda Johnston moved to adopt the Woodburn OSEA Chapter 25 Agreement as presented. Gevin Gregory seconded the motion. The motion passed.

8) **BOARD ANNOUNCEMENTS**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Place</b>
10-6-16	6:30	Board Work Session	Woodburn School District Office
10/12-13/16		Parent-Teacher Conferences	
10-17-16	5:30	OSBA Fall Regional Meeting	Willamette ESD
10-20-16	6:30	Regular Board Meeting	Woodburn School District Office

9) **FUTURE AGENDA ITEMS:**

9) 1. Wellness Committee Report

10) **ADJOURNMENT: 9:46 pm**