



**WOODBURN SCHOOL DISTRICT 103**  
**Regular Meeting Agenda**  
**French Prairie Middle School Library**  
**April 21, 2016 - 7:30 PM**

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**The Woodburn School District Board of Directors met for a work session and regular session at the French Prairie Middle School Library, Woodburn- Oregon.**

**The following individuals were present:**

**Linda Reeves, Board Chair**

**Gustavo Gutierrez, Board Member**

**Gevin Gregory, Board Member**

**Linda Johnston, Board Member**

**Dave Vancil, Board Member**

**Chuck Ransom, Superintendent**

**Jenne Garcia, Board Secretary**

**Work Session:** called to order 6:32 pm

- Standard Response Protocol (30 minutes)  
I love you guys foundation- closely tied to the Fire, Police. Unified language. Rolling out Standard Response Protocol to staff, students, parents and community in 2016-17 school year.  
We will have a rollout plan.

We have now started the Sign-in and sign-out procedure. We have now addressed this safety concern.

-School Resource Officer Plan

Woodburn Police Department and City of Woodburn applied and was granted a School Resource Officer grant.

We now have 2 SRO. Officer Puente covers high school campus.

Officer Gaspar is the new SRO. District met with Chief.

Elementary have access as need be.

Rotating schedules between Valor and French Prairie.

Drug-Use: parents are asking, what are we doing?

Process:

Prevention- continued education, health education, and counselors.

Woodburn PD has a new K-9, announce and search- we have a commitment in keeping our schools safe and having a partnership with PD.

Board interested in seeing Healthy Teen Survey

Substances- some are not appropriate in school settings

Simple possessions are no longer prosecuted, schools: counseling services, significant waiting list for services for the community. In-house we have about 20 hours a week (services) contracted agreement with Marion County.

High schools- each have counselor, middle schools have 1.5 counselors.

Board called Executive Session at 6:58 pm

- Under ORS 192.660 (2)(i)  
To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Executive Session closed: 7:41

## **Regular Meeting: Agenda**

### **1) CALL TO ORDER: 7:42**

1) 1. Pledge of Allegiance

1) 2. Adoption of Agenda

Dave Vancil moved to adopt the agenda as presented. Gevin Gregory seconded the motion.  
The motion passed.

### **2) REPORTS:**

2) 1. Business Office

Presenter: Nancy Hall

Introduced and recognized Business Office staff members.

2) 2. Bond Updates

Presenter: John J Henri & John O Henri

JJ Henri presented PP with pictures with Bond Updates.

Welcome Center/DO

Soderstrom met w/ Washington staff for design phase

End of May for completion for DO/Welcome Center

Geo- waiting for soil results from Success site.

Contracting Strategy: CMGC- Triplet Wellman

JJ Henri-

Budget includes: direct costs, soft costs or indirect cost, building permits, furniture

Budget includes: contingencies

CMGC projects include:

Lincoln, FP,HE and Valor projects will involve small contractors. Break out projects to smaller contracts for sub contracts.

STORI Jobs: will be hired as a contracted employee to help with finding and hiring local contractors. JJ Henri with the assistance from STORI will help local contractors bid for jobs.

They will hold a seminar.

DOWA will be designing the wing addition at Heritage. We can start the project when we want/need. Possibly with Heritage.

Small business community- State rules and regulations that they have to follow

2) 3. District Parent Advisory Committee

Presenter: Sonia Kool

Steve Price, District Parent & Community Outreach

Presentation by Parents

Yolanda Tavera, Parent Involvement Specialist

Jose Hernandez, President, Emcee for Dia del Niño

State Representative legion 25

Secretary of Lincoln Unidos

Each school is represented by a parent

Help schools carnivals, movie nights

SPAC- School Parent Advisory Committee  
Meetings @ Lincoln, Nellie, Washington, Valor  
Washington parents: Heidi Florentino and Eli Velazquez  
Heidi- Secretary of PUENTE and a part of Site Council  
Coordinate events and have monthly schools  
Money is donated to schools.  
Yolanda  
Eli- Seaside Conference  
Nominated because involved with parents. Great experience.  
Do parents need or feel well supported?  
Yolanda has supported schools and in particular Valor.  
DPAC- use Roberts Rules of Orders

2) 4. Biliteracy Seal

Presenter: Victor Vergara and Liliana Heller-Mafrica  
This year it has been introduced campus wide for the 15-16 school year  
Process of submitting the abstract to the State. 41 students have applied from all 4 small high schools.

3) **PUBLIC FORUM:**

4) **CONFIRMATION ITEMS:**

Dave Vancil moved to approve the confirmation items as presented. Linda Johnston seconded the motion. The motion passed.

4) 1. Regular Board Meeting Minutes of March 3, 2016

4) 2. Personnel

4) 3. Financial: Revenue & Expenditures

4) 4. Acceptance of Gift/Donations

4) 5. Surplus Property Disposal Report

4) 6. Funding Proposals & Applications

4) 6. 1. Seamless Transition Pilot Project Cohort

4) 6. 2. Projects to Improve Literacy Outcomes for English Learners with Disabilities in Grades Three through Five or Three through Six.

5) **BOARD ACTION ITEMS:**

5) 1. **OLD BUSINESS**

5) 1. 1. N/A

5) 2. **NEW BUSINESS**

5) 2. 1. Migrant Summer School Resolution

Budget Narrative-  
16-007

Linda Johnston moved to approve Resolution 16-007 as presented. Gevin Gregory seconded the motion. The motion passed.

5) 2. 2. School Closure on January 4, 2016

Board Action needed- Supt. recommendation is to not make up snow day in June.

Dave Vancil moved to not extend the 2015-2016 school year and to not make up the School Closure Day on January 4, 2016. Linda Johnston seconded the motion. The motion passed.

Staff works so hard so Board is glad they can dismiss the snow day.  
No addition to the school year.

5) 2. 3. Teacher Appreciation Week Resolution

Resolution: 16-008

Linda Johnston moved to approve Resolution 16-008 as presented. Gevin Gregory seconded the motion. The motion passed.

5) 2. 4. PACE Declaration of Trust Information

Presenter: Casey Woolley

Resolution needs to be adopted by June 30<sup>th</sup>.

Board would like to see additional possible insurers. The District will provide a list at next meeting.

5) 2. 5. Math Adoption

Proposal and First Reading

Presenter: Laurie Cooper & Nicole Pete

- Committee Goals
- Process and timeline: 18 person committee, all schools were represented, notes were shared with other members that were not a part of the committee, included alignment and Instructional Framework from our District.
- Independent review-
- Gathering input after committee met: staff input
- Each building had an opportunity to review and give feedback
- Weekly emails from T&L
- Parent and Community website has a link for input, flyers were distributed
- Middle School- wanted something that was aligned with CCSS, accessible when students were absent, students would transition
- Elementary has narrowed to 3
- Eureka Math- non-profit, (open source), iReady- tech heavy
- iReady- possibly to pilot, references of schools who are adopting
- Curriculum is for a 5 year package includes in price
- Science adoption- 2017-17
- Social Studies adoption is TBD

5) 2. 6. Non-resident Transfers 2016-2017

Presenter: Chuck Ransom

Recommendation will be made at May meeting.

Board has until by June 1- cap if any for students, coming in to the district

Last year we only set a max for 15 Russian Dual Lang Program Kinder

Current Kinder roundup- 250 students

5) 2. 7. Job Description Update: Maintenance Supervisor

Dave Vancil moved to approve the Maintenance Job Description update as presented.

Linda Johnston seconded the motion. The motion passed.

6) **BOARD ANNOUNCEMENTS**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Place</b>
4-27-16	6:30	BAAC Meeting	District Office Room 101
4-28-16	6:30	First Budget Committee Meeting	FPMS Library
5-05-16	6:30	Board Work Session	FPMS Library
5-12-16	6:30	Second Budget Committee Meeting	FPMS Library
5-19-16	6:30	Work Session & Regular Meeting	FPMS Library

7) **FUTURE AGENDA ITEMS:**

Data- Drug Abuse Rates in District, Healthy Teen Survey

Joe will bring summary of services we are partnered

Report from Wellness Committee

Board Evaluation- May Work Session

8) **ADJOURNMENT: 9:23 pm**