

Public Participation in Board Meetings

1. A visitor may be recognized by the chair by completing an intent to speak form and turning it in to the Board secretary prior to the beginning of the Board meeting. Forms will be available at the meeting next to copies of the Board agenda.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make no decision at the meeting where an introduced topic is presented unless the Board unanimously agrees to consider the issue.
5. In order to schedule adequate time for each agenda item when meetings are large or controversial, the chair may require all those who wish to address the Board, (either as an individual or as a member of a group), to register prior to the meeting.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complains involving individuals.
8. These procedures will be available in printed form at each meeting.