



SCHOOL SAFETY PROTOCOLS

The protocols listed here have been considered standard safety protocols and practices, largely informed by Board Policy. They have been in place since before 2000 and continue to the present. They include:

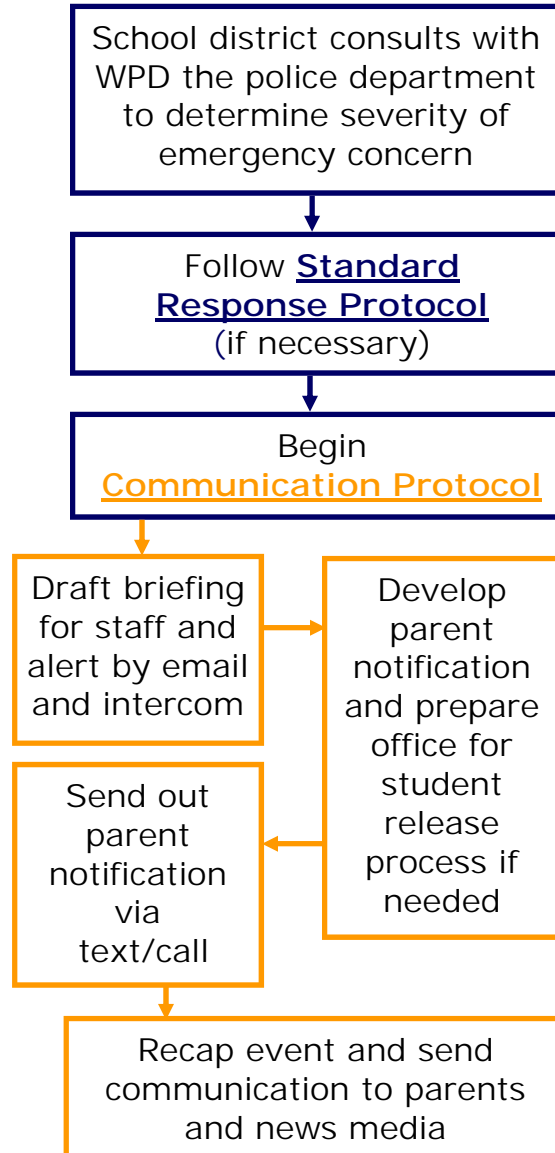
- Fire Drills (evacuation planning) *monthly*
- Earthquake Drills (evacuation planning)
- Evacuation Plans/Drill also used for other emergencies:
 - Gas leaks
 - Power outages
 - Flooding
 - Other threats requiring evacuation (e.g. "bomb" threats)

These drills and plans involve standard and documented practices such as exit plans, maps, and training/drills for staff and students. They are coordinated at each district site and building by a Site Safety Officer. Duties include planning, monitoring, and recording of trainings and drills, as well as oversight and inspection for other safety concerns.

Site Safety Officers meet regularly as a District Safety Team overseen by the District Safety Officer (currently the Human Resources Director). This team meets quarterly, or more often when needed.

(Continued inside...)

What happens when we receive an emergency notification?



School Safety

May 2018

WOODBURN SCHOOL DISTRICT

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SCHOOL SAFETY PROTOCOLS

In the late 1990's the WSD Board of Directors in collaboration with the Woodburn Police Department (WPD) and City of Woodburn (City) began the School Resource Officers (SRO) Program at the high school. The SRO would be an armed, sworn city police officer on duty at the high schools as specified in an ongoing Inter-Governmental Agreement between the City and WSD. At that same time WSD approved the position of "Campus Monitor" to assist with supervision and safety at the high school.

Since 2000 - As a response to national awareness for the potential of schools to experience large scale violence, districts, including WSD developed additional safety drills to be practiced as part of regular protocols.

These drills were practiced and modified with ongoing coordination from WPD, Woodburn Fire Department and other outside agencies. WPD and Woodburn Fire began to train regularly at Woodburn facilities to gain familiarity with buildings. The high school was used as a regional training facility.

Through these trainings and increased national awareness WSD, WPD and other first responders implemented the

Standard Response Protocol (SRP)
authored by the "I Love U Guys" Foundation.



Other developments include:

- Identification (ID) to be worn at all times by all staff
- IDs to be worn by students 6-12
- Sign-in/sign-out protocols established for all buildings
- Parking permits for High School "closed campus"
- SRO increased to 2 full time employees (FTE)
- SROs in uniform with marked patrol cars
- Campus monitors at high school increased to 2.5 FTE
- SRP drills 2 times per year and within first 30 days of each semester
- First fire and earthquake drills within first 10 days of school
- Expansion of security cameras and swipe card access points
- Regular district safety meetings expanded to include WPD and Woodburn Fire

CURRENT PROPOSED IMPROVEMENTS

Improvements to security included in bond projects are currently as follows:

1. All school building remodels to create **security vestibule-type entrances**
2. All schools to have all common areas adequately covered by **security cameras**
3. All exterior doors to be converted to **electronic locking system** (swipe card access)

OTHER RECOMMENDATIONS FOR IMPROVEMENT

- Hiring of full-time staff for **Communications Team**
- Campaign to increase the number of families signed-up for and using **SMS Text Messaging**

RESOURCES FOR SAFETY INFORMATION

Website www.woodburnsd.org
Dedicated Safety Page for additional resources

Alert System Please sign up at <http://www.flashalert.net/news.html?id=213>